



## **CANADIAN INBOUND TOURISM ASSOCIATION (ASIA PACIFIC)**

### **2019 CITAP Annual Winter Function Marketplace Exhibitors Guidelines**

*Sheraton Vancouver Airport Hotel, Richmond BC  
Tuesday, December 3, 2019*

#### **The Fine Print:**

- Exhibitors will be able to enter the room by 11:30 am to setup exhibit tables. Only those with proper badges will be allowed inside the Marketplace room.
- Exhibit table size is 2ft x 4 ft.
- Table-top displays should not exceed 6ft in height from the floor.
- One pop-up banner allowed per exhibitor and must be placed on the floor behind the exhibit table.
- Wi-Fi is available complimentary. If you require electrical, please contact the CITAP office and we will provide the contacts for the A/V company.
- Marketplace registration includes one reception/dinner ticket for the primary delegate.
- Maximum of 2 delegates at the exhibitor table during Marketplace.
- To add a second delegate during Marketplace @\$70 + GST, please go to Additional Attendees section in the Eventbrite registration.
- To purchase a reception/dinner ticket for the second delegate, please go to Additional Attendees section in the Eventbrite registration.